

COMPANY ACCOUNT CHECKLIST

- 1- COPY OF THE COMPANY PAN CARD
- 2- COPY OF THE COMPANY ADDRESS PROOF
- 3- COPY OF THE COMPANY BANK STATEMENT LAST SIX MONTH
- 4- COPY OF THE CANCELLED CHEQUE OF THE COMPANY
- 5- COPY OF THE BOARD RESOLUTION ON COMPANY
- 6- COPY OF THE MOA AND AOA
- 7- COPY OF THE SHARE HOLDING PATTERN OF COMPANY
- 8- COPY OF THE AUDITED BALANCE SHEET LAST TWO YEARS
- 9- COPY OF THE ITR ACKNOWLEDGEMENT LAST TWO YEARS
- 10-COPY OF THE LIST OF DIRECTORS
- 11-COPY OF THE LIST OF AUTHORISED SIGNATORIES
- 12-COPY OF THE INCORPORATION CERTIFICATE
- 13-CHEQUE OF RS. 3180/-

COPY OF THE DIRECTORS POI & POA

MOBILE NO. _____ PHONE NO. _____
EMAIL ID _____

**ALL DOC SIGNED BY AUTHORISED SIGNATORY
COMPANY SEAL/STAMPS**